

3RD GRADE: Mrs. Kupp - Room 21 Mrs. Hiler - Room 22
Mrs. Davis - Room 13

4TH GRADE: Mrs. Fernald- Room 12 Mrs. Jones- Room 16
Mrs. Spencer- Room 18 Mrs. Snodgrass- Room 23

5TH GRADE: Mrs. Crnick- Room 14 Mrs. Smith- Room 15
Mrs. Klein- Room 17

COUNSELOR: Mrs. Dietrich- Office
Library

LIBRARIAN: Mrs. Erickson-

MUSIC: Mr. Carey- Room 11
Forssen- Gym

PHYSICAL EDUCATION: Mr.

SECRETARY: Mrs. Lawson, Office
Office

PRINCIPAL: Mr. Adamson,

RESOURCE RM.: Mrs. Rath- Room 4

NURSE- Melody Ann Luke

SPEECH: Mrs. Taylor- Room 19
Roper

CUSTODIANS: Mr. Holzer; Mr.

LUNCH ROOM: -Multipurpose room
Thurman- Intervention room

READING SPECIALIST: Mrs.

PARA PROFESSIONALS: Mrs. Deccio, Mrs. Trammel, Mrs. Rodriguez, Mrs. Orthmann, Mrs.
Elliott, Mrs. Ingraham,

Mr. Voight, Mrs. Shyrack, Mrs. McDowell, Mrs. Koenig, Mrs.

Robinson

PLAYGROUND ASSISTANTS: Mrs. Flowers & Paras **SPECIAL PROGRAMS**
ROOM: Mrs. Widner- Portable A

Attendance:

Regular attendance is essential to student success in school. Most subjects are taught in sequence, requiring understanding of each concept in the order of its presentation. Persistent absenteeism creates a genuine hardship for a student and is regarded as a very serious problem. All students have the responsibility to be in school on time each day. Parents should set the example by stressing the importance of regular, on-time attendance, and by planning vacations and appointments on weekends, holidays, and after school hours whenever possible.

Absences:

Every day of school is important to your child and we encourage regular attendance. On the other hand, a child should not be sent to school if he/she shows any sign of illness, including, but not limited to, a temperature. When your child has a temperature, wait until it is normal (98.6) for 24 hours before you send the child back to school.

When a student is absent a phone call must be received from a parent or guardian. You need to call our

attendance line at **573-7824** by 9:30 if your child is going to be absent., so that we can post attendance records as well as account for the safety of each child. Absences are unexcused until a phone call is received.

Tardiness:

Students who come late to school miss the beginning of the instructional day. Assignments, goals, and procedures are covered during this time period. Please help your child arrive on time. When your child is tardy please accompany them to the office to sign in. Parents will be contacted if chronic tardiness begins to disrupt the educational program.

Picking up your child early from school:

Any student being dismissed prior to the regular dismissal time must be picked up in the office, where the student must be "signed out" by the parent or guardian. If the child is leaving the school with someone other than the parent or guardian, for safety reasons we will require a note informing the office of this change.

Before and After School:

Students should arrive no earlier than 8:35 A.M. Tuesday- Friday and 9:35 A.M. on Monday. The playground and multipurpose rooms are supervised so students can play, have breakfast, and/or pay for lunches. **Remember, breakfast and lunch can be purchased online.** Students are expected to remain outside before school unless directed by their teacher or playground supervisor to do otherwise. We have **no** after-school supervision on the playground. Unless students are under the **direct** supervision of a staff member or parent, they are expected to leave the school at dismissal time.

Change in After School Routines:

If your child is leaving the school with someone other than the parent or guardian, or taking a different bus, a note is required. In case of last minute changes, please call the office before 3:00 p.m. so that we have ample time to communicate the change to the teacher.

Student Pick-up/drop-off Area:

Visitor parking is available on Maple Court or in the parking lot **behind the portables on the West end of the school grounds.** When picking up or dropping off your children, please do so at the parking/drop off zone on the West end of school off of 41st Street. **The emergency parking zone on Terrace Heights Drive is for emergency vehicles and buses only.** Please **do not** park on the East side of Maple Court, there isn't enough room for parking. **The pull through area closest to the school on Maple Court is for bus loading and unloading only, and are not to be used for dropping students off or parking.** Also, please be considerate of our handicapped individuals by not parking in the handicapped zones. Thanks!

Bicycle and Scooter Safety:

Please be aware that there is a bicycle rack available for students to park their bikes and scooters. Bikes and scooters will not be allowed in the building. The rack is in a non-supervised area of our playgrounds, so we suggest that all students bring a lock and chain to secure their bike because we cannot be responsible for lost or stolen items. For the safety of all of our students, we strongly recommend that helmets be worn when riding to and from school.

Bus Information:

Questions and concerns regarding bus route assignments and/or times should be directed to Dena Westphall, Transportation Supervisor, at 573-7347. If a student needs to ride a different bus or is going to get off at a different stop, your child must bring a note from the parent/guardian. This note is to be brought to the office to be approved and stamped by our office personnel or an administrator.

Spirit Days:

We will have scheduled 'spirit days' through out the year. They are days where students can wear their hats or school colors and certain activities will be planned. Stay tuned for further information.

Withdrawals:

Please notify the school's office in writing if you are planning to move out of our school district. A week's notice would be greatly appreciated, so appropriate forms can be prepared for your child's new school. The school should receive a notice of withdrawal at least two days before the student's last day of attendance. With reasonable notice, the teacher can prepare the report and obtain information for the transfer slip. Please make sure all school property, such as books, are returned, so that a transfer to the next school can be done quickly.

Daily Schedule

MONDAY ONLY

8:25- 9:35 A.M.	Staff Collaboration	
9:35 A.M.	First bell- doors open students to recess	
9:50 A.M.	Second bell- whistles blow- students to classrooms	
9:55 A.M.	Third bell- class begins	
11:35 A.M. - 12:05 A.M.	Recess grades MA, 2, 3, 5	Lunch grades K, 1, 4
12:05 P.M. - 12:40 P.M.	Recess grades K, 1, 4	Lunch grades 2, MA, 3, 5
1:50 P.M. - 2:10 P.M.	P.M. Recess grades 2-5	
2:00 P.M. - 2:10 P.M.	P.M. recess K, 1, and MA	
3:30 P.M.	Final bell- school dismissed	

TUESDAY-FRIDAY

8:25 A.M.	Staff arrive	
8:35 A.M.	First bell- doors open	
8:50 A.M.	Second bell- whistles blow- students to classrooms	
8:55 A.M.	Third bell- class begins	
9:55 A.M.-10:05 A.M.	A.M. recess K, 1, and MA	
11:35 A.M. - 12:05 A.M.	Recess grades MA, 2, 3, 5	Lunch grades K, 1, 4
12:05 P.M. - 12:40 P.M.	Recess grades K, 1, 4	Lunch grades 2, MA, 3, 5
1:50 P.M. - 2:10 P.M.	P.M. Recess grades 2-5	
2:00 P.M. - 2:10 P.M.	P.M. recess K, 1, and MA	
3:30 P.M.	Final bell- school dismissed	

Lunch Policy & Prices:

Students can pay for their lunch and/or milk in the cafeteria before school begins or parents can purchase lunch on-line at www.evsd90.org/buylunch.php. A student will not be allowed to charge

lunches. Their student account needs to have sufficient funds. If you would like to apply for free/reduced prices, you may pick up a form in the office. If your child does not have a lunch, then East Valley Food Service will provide a snack and milk.

*** Remember, you can purchase your child's breakfast and lunch on-line at www.evsd90.org/buylunch.php**

Prices:

	Full Prices:	Reduced Prices Grades K-5:	Adult Prices:
Lunch	\$2.00	Lunch	\$3.50
Lunch	\$0.00		
Breakfast	\$1.25	Breakfast	\$2.50
Breakfast	\$0.00		
Milk	\$0.40		

Emergency School Closure:

In case of any emergency closure or delayed start of school, the information will be announced on the radio stations listed below.

KFFM	107.3 FM	KIT	128 AM	KMWX	1460 AM
KXDD	104.1 FM	KUTI	980 AM	KATS	94.5 FM
KXXS	92.9 FM	KARY	100.9 FM	KRSE	105.7 FM

Spanish Language Radio Stations:

KYXE	1020 AM	KZTB	96.7 FM
KZTA	96.9 FM		

Or parents may call the district snowline at 573-7350 option 3 for information regarding school closures.

Internet Usage:

East Valley School District is proud to offer a variety of computer experiences to all students. Technology curriculum includes a research component, which means that when possible, students will access the Internet. Our District has installed a Web sense Internet filter to prevent students and staff from accessing inappropriate web sites, chat rooms or other unacceptable areas. If you do NOT want your child to access the Internet (even with the Web sense filtering system) please stop by the office to fill out the appropriate form.

Parent/Teacher Conferences

Parent-Teacher Conferences are held in all of the elementary schools.

Fall Conferences will be held **November 15-19**

Spring conferences will be held **March 21-25**

The children will be RELEASED FROM SCHOOL EARLY AT 12:30 ON THE DATES MENTIONED ABOVE.

Your child/children's teacher(s) will be sending you information, in advance, to schedule a conference with you. The purpose of the conference is to review your child's progress at school. Your attendance is one of the most important school activities in which parents can be involved. Here are some tips you may find helpful in preparing for conferences:

1. Prepare questions ahead of time to ask at the conference(s).
2. Pinpoint specific questions rather than talking in general terms.
3. Be on time and end the conference on time.
4. Relax! Teachers and parents are both striving for the same results.
5. Follow up on suggestions made at the conference.

What if you have concern?

If you have a concern regarding your child(ren), the following steps might be helpful:

1. If it is a classroom or specialist (music, P.E., library) situation, contact your child's teacher either by calling them directly through their extension number or the office. It is important to contact them before or after school unless there is an emergency, so it doesn't disrupt the educational flow during the day. If the situation is not resolved, please contact the principal.
2. In any school-related situation - inside or outside the classroom - feel encouraged to contact the principal. The school principal is there to be of help to you, your child, and the learning process.
3. The school nurse is available during the week to assist with health problems and can be reached through the school office.

Remember the situation or your concern can not be addressed if you do not make someone aware of it!

Visitors:

Parents are always welcome at all schools. We require that all parents (any visitor) check-in at the office and put on a visitor badge. This helps our staff and students to recognize a visitor and provides safety for our schools. Your cooperation is appreciated. If you wish to visit a class, approval by the principal is required. Remember that during class time the teacher is engaged in teaching and will not be able to talk to visitors. Please inform the office if you are going to have lunch with your child. We need to get your meal on the lunch count so we have enough food for everyone. It is also a good idea to let your child's teacher know you are dining with your child, so they can make plans for your attendance.

Parent Volunteers:

Parents are encouraged to volunteer at school. **According to our new volunteer policy all volunteers are required to have a background check by submitting a copy of your driver's license with our school secretary. This procedure should assure that all volunteers that are accepted should be free of any crimes and able to work around children in our school system.** You can do many things which help students to be more successful, as well as connect to your children's education. An effective volunteer has an interest in children's education, and is caring and dependable. The time volunteers spend in the school can make a difference in the quality of programs provided. If you want to become an active volunteer, but find that your child's teacher doesn't have enough for you to do, please call our school office to speak with the school secretary. They can always find something that needs to be done.

Booster Club/ PTA

PTA/Booster Clubs Do Make A Difference!

Booster Club/PTA promotes a strong home-school connection between students, parents, and staff by sponsoring social activities such as roller skating, bingo, and family nights. Booster Club/PTA has also organized and completed major fund-raising projects to purchase playground equipment, picnic tables, and Character Education student planners. They are a supportive group who has provided many necessary items for staff and students to increase student learning. Parents are needed and encouraged to join and support Booster Club/PTA. **Join Booster Club/ PTA! Contact our school's office to get more information.**

Medications/Illness/Emergencies:

If a child becomes ill or injured at school, every effort will be made to contact the parents or person designated as an emergency contact. **PLEASE MAKE SURE YOUR CHILD'S STUDENT INFORMATION CARD IS UP TO DATE WITH EMERGENCY NUMBERS.** If your child has severe allergies or a specific medical challenge, please schedule a meeting with the school nurse to develop a care plan.

Regarding Medication: The State of Washington has given all public schools very strict guidelines with regard to administering oral medication at school. These guidelines are mandatory and are necessary for the safety of all our students. The following are required in order for us to administer medication at school:

- All medication must be brought to school in the original container and by the parent/guardian. If it is prescription medication, it must have the student's name, physician name, drug name, and dose.
- We must have a completed medication form, which requires a doctor's signature on file. The form is available in the office.

These guidelines include all medications, including cough drops, pain relievers, eye, ear or nose drops.

Health Room:

If your child develops a health condition that will restrict school activities particularly for physical education, the office should be notified immediately followed by written instructions from your doctor. The secretary will distribute copies of the note on a need- to- know basis to the homeroom teacher, nursing office, principal, and others as needed. The original note will be filed in the office.

Homework Policy

Homework is designed to be a constructive tool in the teaching/learning process. Homework can be an aid to learning.

Objectives:

- a. Help students develop independent study skills.
- b. Reinforce learning that has taken place at school.
- c. Bring the home and school closer together.
- d. Relate school learning to out-of-school interests.

Parents are encouraged to:

- a. Show a positive interest in homework and their child's other schoolwork.
- b. Provide children with a suitable place and a quiet time for homework.
- c. Cooperate with the teacher to make homework more effective.
- d. Serve as consultants about problems. Avoid doing the homework for the child.
- e. Take a time-out if the session becomes too emotional or tense.

If your child is using his/her time wisely in class, he/she should not have more than an average of thirty to sixty minutes of homework each night.

Lost and Found

Lost and found is located in the main hallway on hangers or in boxes in the multipurpose room on the stage. Unclaimed items are gathered up at the end of trimester and donated to charity. Please check the lost and found boxes and tables during conferences or whenever you are in the building. It is important to write your child's name on the clothing so it can be easily identified.

Toys, Student Property, Money, and Pets

Toys and other valuable property or money should be left at home, unless a student brings an item for sharing. The school cannot guarantee recovery of lost or stolen property. It is especially important that valuable items such as cell phones and hand-held video games be left at home. Should they be brought to school inadvertently, they must be kept turned off and in the child's back pack. Any such items found activated will be removed and held for an adult to pick up. Money should only be brought in small amount and for specific purposes, such as paying for lunch, or special events.

Student pets are not allowed at school. Many of our students are allergic to certain animals. Please leave your pets home.

School Rules

1. Students will walk quietly in the school building. Students will have a hall pass when leaving the classroom. Students will leave gum and candy at home.
2. Classrooms are a place where students feel safe, are supported, and are taught appropriate behaviors. Within a classroom setting, staff members are expected to maintain an orderly, positive environment. Each classroom will establish suitable behavior expectations based on respect for one another, and teachers will work with students to motivate them to make positive choices for their behaviors. Teachers will teach appropriate behaviors in the classroom, hallways, playground, cafeteria, and in assemblies. Grade level and subject area specialists will establish common procedures. Each teacher will provide a copy of his/her classroom discipline plan to the student and parent/guardian in his/her classroom.

Playground Rules

Students are expected to demonstrate positive behavior on the school playground and throughout the building. Basic rules for the playground are:

1. Students will not play rough on the playground
2. Students will show respect for others
3. Students will settle differences peacefully and respectfully
4. Students will follow directions of playground teacher
5. Students will not leave the playground for any reason unless permission is given from the playground teacher
6. Students will stay away from puddles
7. Students will stop what they are doing when the bell rings and go directly to their classroom
8. Students will leave rocks, sticks, bark, and other dangerous objects alone
9. Students will play only in playground areas
10. Students will keep their school grounds free of litter
11. Students will not walk up the slides, slide objects down the slide, or keep others from going down the slides
12. Students will walk on the asphalt areas
13. Students will play chase games out in the grass areas only

14. Students will not throw or bury themselves in the sand
15. Students will sit on the swings correctly, and may not jump out of the swings in mid air
16. One student at a time on the bars
17. If students can't get on the bars, swings, etc...by themselves they may not be on them

Note below:

Football/basketball/soccer balls are not to be used on the walls but rather as per intended use. For example, picking up and running with the soccer ball as if a football is not OK.

Solid core balls like the extra bouncy super balls and racquet/handballs are not allowed at all for safety reasons. Please have students bring these balls home.

Basically, tennis balls are the only type outside of our "standard issue" allowed and OK for catch and baseball. Tennis balls may not be bounced off the walls; again for safety reasons.